

Guidance for Presenting a Podium Presentation for the British Association for Surgery of the Knee.

Below you will find some practical points regarding your Podium Presentation

- Your Presentation should be **5 minutes** of slides and oral presentation followed by discussion and questions at the end of the session hosted by the session moderator. The moderators will be asked to strictly enforce the time limit on your talk.
- The final programme will be available online at the end of February visit the website at www.baskonline.com

Authors will need to bring their presentations to the meeting on a USB stick (**NOT** as a file saved on a laptop).

- Podium Presentations can only be loaded at a meeting before the meeting begins or during the coffee and lunch breaks. There will be an '**Speakers Pre-View Room**' available at the meeting, this is for use by presenting authors only.
- The Senior Author stated on an abstract selected for podium presentation will be required to register for the meeting and should be present during the Presentation. If for any reason the senior author is unable to attend you should notify Samantha Carroll at samcarroll_bask@hotmail.com

In preparing your slides, please pay special attention to:

- **Format: - PowerPoint using Widescreen (16:9)**
- Correcting spelling mistakes
- The choice of colour scheme for background and text
- The font size chosen
- Avoiding detailed tables and diagrams

Authors are requested to register online to attend the meeting.

All Abstracts for Podium Presentation are published in the final programme which is given to delegates at the meeting.

IMPORTANT PLEASE READ THE FOLLOWING:-

ALL ABSTRACTS ACCEPTED FOR PRESENTATION (INCLUDING THE E-POSTERS) ARE PUBLISHED ONLINE ON THE BASK WEBSITE. PLEASE NOTE THAT WE WILL TAKE PUBLICATION OF YOUR ABSTRACT IN THE FINAL ABSTRACT PROGRAMME TO IMPLY CONSENT TO PUBLICATION ON THE WEBSITE, IF FOR ANY REASON YOU ARE NOT HAPPY WITH THIS PLEASE NOTIFY ME.